



Leigh Mardon

Bar Code Unit
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Library Label Order Form for

BOOKMARK System

Standard Library Label – Leigh Mardon Electrophotographic label



FAX: 03 9553 1740 or

Email : bar.code@leighmardon.com.au

INSTITUTE NAME : _____

ADDRESS : _____

POST CODE _____

CONTACT NAME : _____

TELEPHONE : () _____ FAX () _____

PURCHASE ORDER NO : _____ DATE _____

BAR CODE LABEL DETAILS

LABEL HEADER *UPPER CASE / Title Case (Please circle one)*

SCHOOL/ SITE NUMBER

Please provide an example of your existing labels:

If you are changing the system you work with and need your labels to stay the same as previous, please let us know. We need to know details such as how many characters – letter & numbers or whether you have a check digit etc. If you are unsure, please contact us to discuss your requirement.



LABEL NUMBER RANGE

ITEM LABELS - One leading alpha (I), four digit school number, five numerics

e.g.: I 0825 00001 to I 0825 01500
..... to

BORROWER LABELS - One leading alpha (B), four digit school number, five numerics

e.g.: B 0825 00001 to B 0825 01500
..... to

TOTAL NUMBER OF LABELS **(Minimum 3000)**

VALUE OF ORDER

